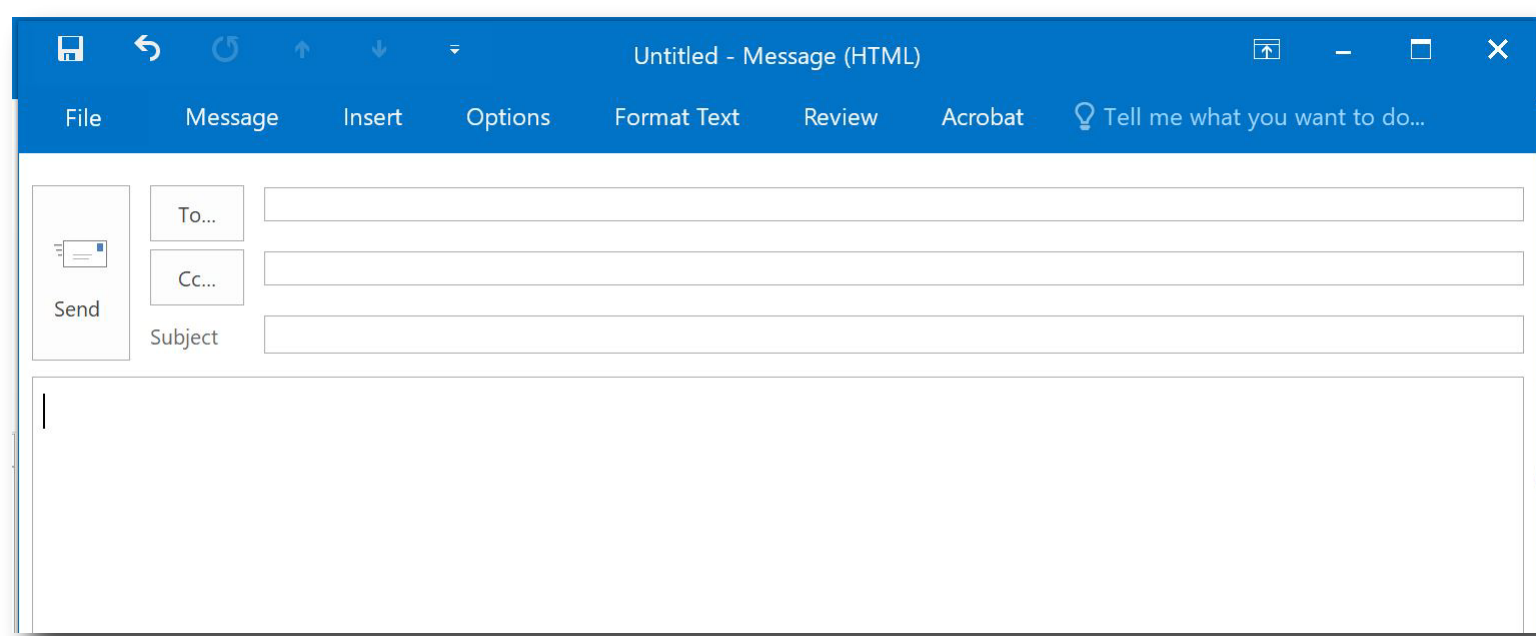


MOBILE PRINTING PRINT VIA E-MAIL



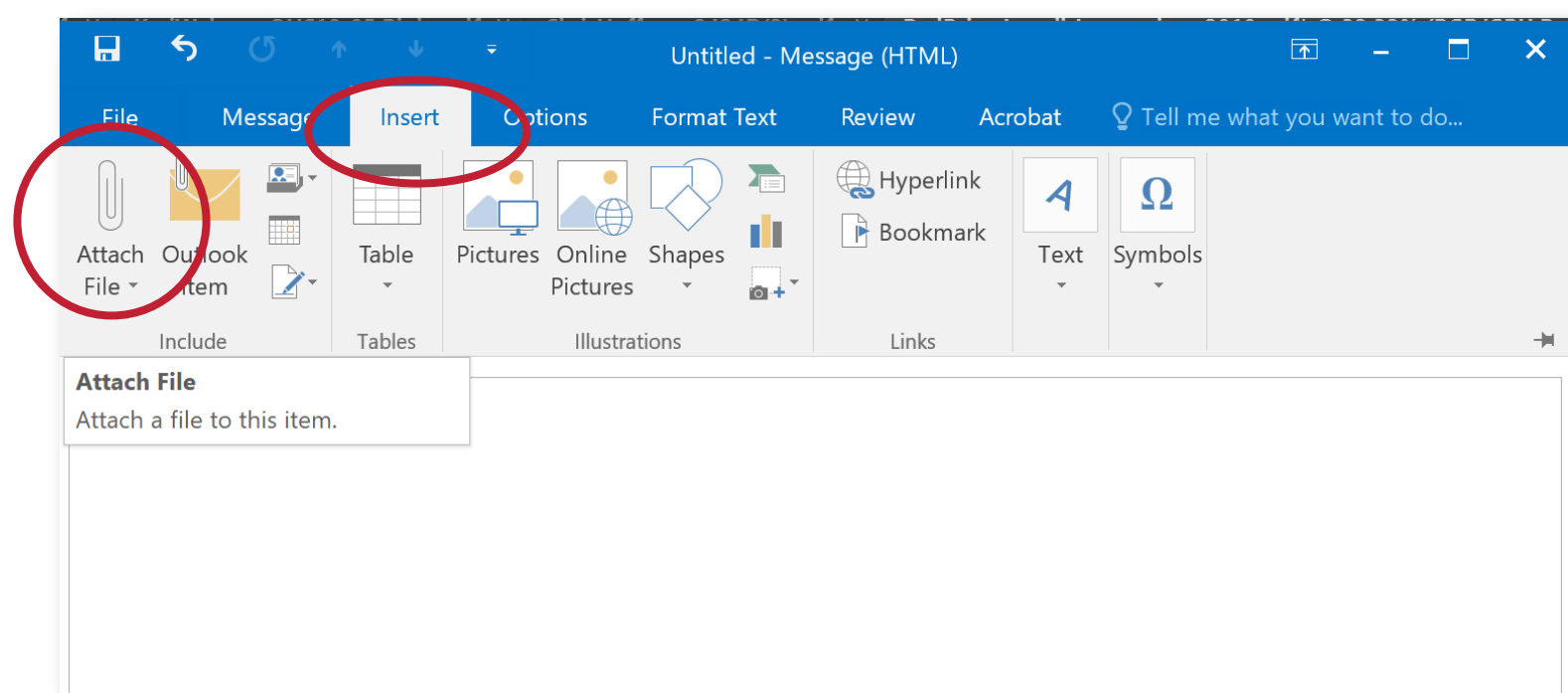
1. OPEN YOUR PREFERRED EMAIL ACCOUNT AFTER REGISTERING IT WITH REDPRINT ANYWHERE

****YOUR UMAIL ACCOUNT IS ALREADY REGISTERED**



2. COMPOSE A NEW EMAIL

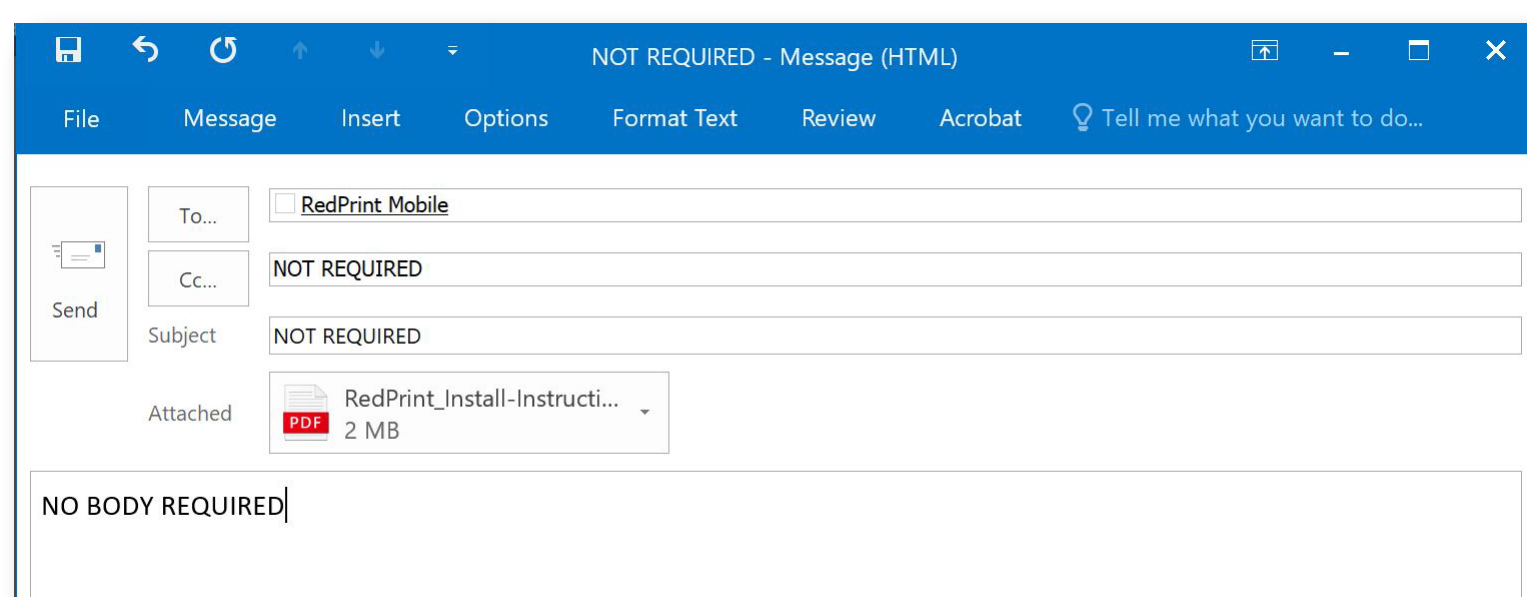
3. ATTACH THE FILE YOU WISH TO PRINT TO THE NEW EMAIL



4. USE EITHER **REDPRINT@UTAH.EDU** or **MOBILEPRINTING@UTAH.EDU** AND SEND THE EMAIL.

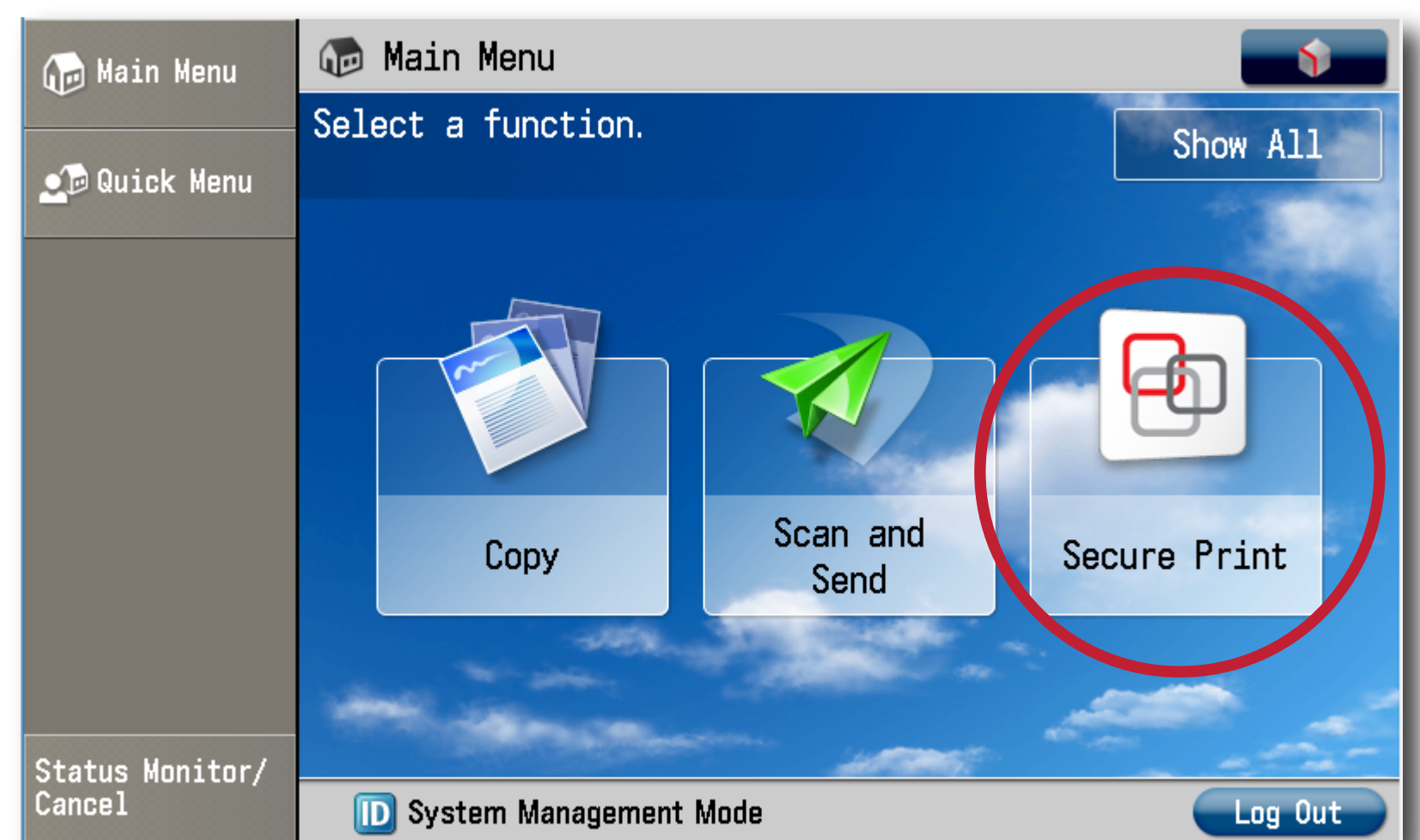
****THERE IS NO NEED FOR A SUBJECT OR BODY.**

****YOU MAY NEED TO WAIT 30 SECONDS FOR THE FILE TO REACH THE CLOUD**



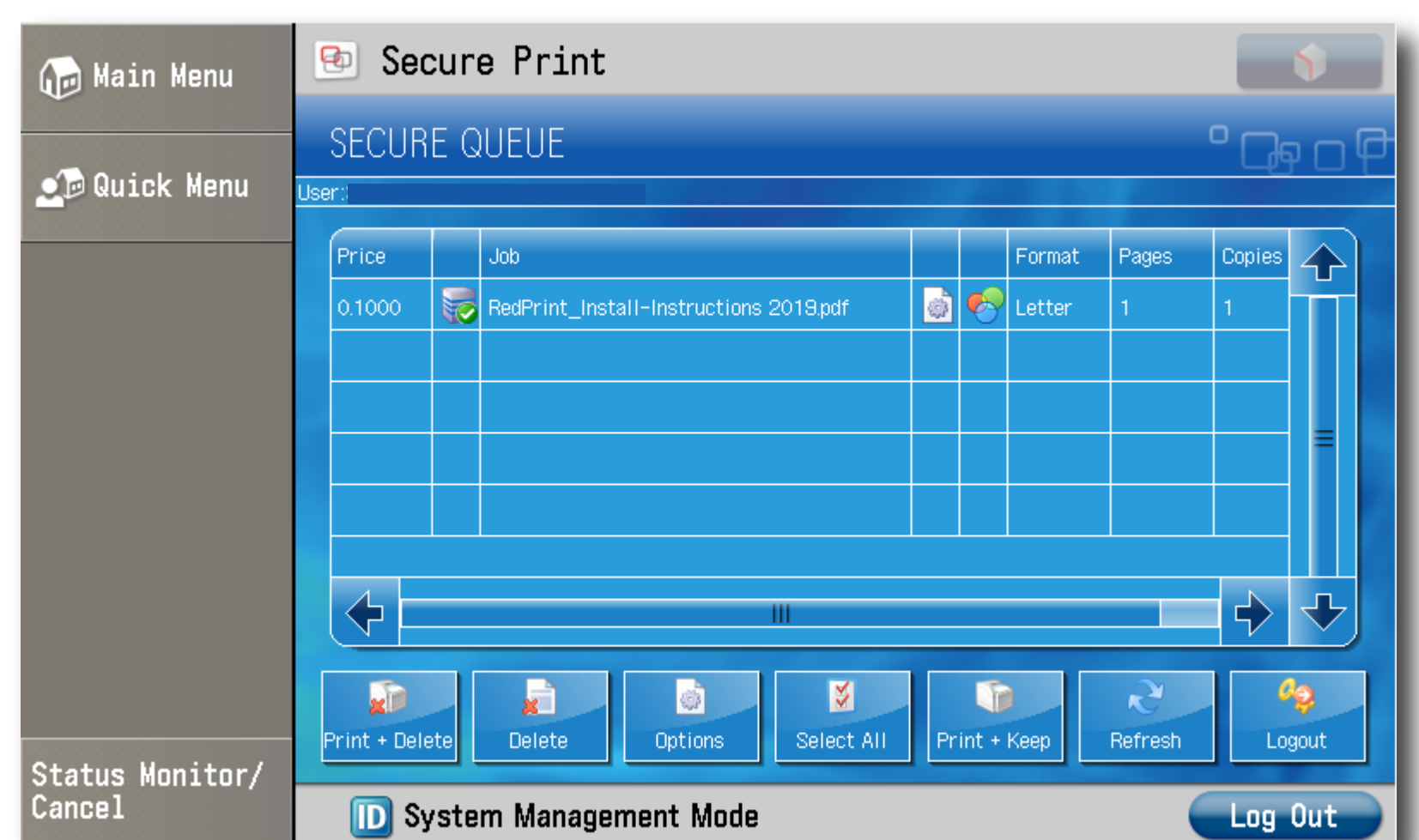
5. TAP YOUR UCARD READER LOCATED ON ANY OF THE REDPRINT MACHINES.

6. SELECT THE "SECURE PRINT" ICON ON THE MAIN COPIER MENU



7. SELECT THE FILE THAT YOU WISH TO PRINT.

****IF IT SHOWS UP, DO NOT PRINT THE ".HTM" FILE**



8. SELECT "PRINT + KEEP" or "PRINT + DELETE".

****IF YOU KEEP THE FILE, IT WILL DELETE ITSELF AFTER 36 HOURS**

****ALWAYS REMEMBER TO LOG OUT****