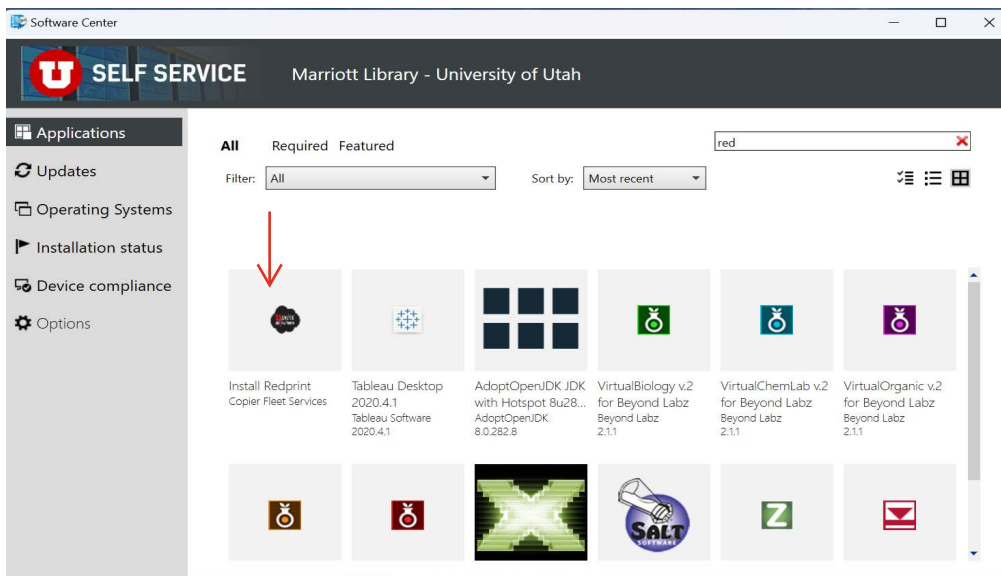


Step 1 - Open Self Service

- Ensure your UCCS device s connected to the campus network or VPN
- Open the Self Service application from your Start Menu(windows) or Applications folder(Mac)
- Search for "RedPrintAnywhere" in the serach bar
- Click "Install"
- The Software will install automatically - no additional setup is required



Step 2 - Verify Printer Connection

- After installation, open Printers & Scanners (Windows) or Printers & Scanners in system settings (Mac).
- You should see "RedprintAnywhere" listed automatically
- If not, restart your device and check again
- Once Visible, the printer is ready to use across campus or via VPN

