11x17 PRINTING

1. Make sure there's money on your Ucard! **https://myucardonline.utah.edu/**

2. You **must be on a campus network** to download & use mobility print make sure you're connected to either Uconnect wifi, a VPN, or wired to a campus network.

- When using mobility print for the first time you must do the initial setup on each device you would want to utilize mobility print for. You will not have to setup again. If you haver never setup mobility print, please go to the Mobility Print page on our website: **copiers.utah.edu**

3. Send the document to print using the print function on your device and select **"Red Print Mobility Print" as your printer.**

- **Make sure you double check your printer settings, size** (letter or **11x17**), orientation, color vs. grayscale, double sided vs. single sided, number of copies, page range.

4. Tap your Ucard or mobile credential on a RedPrint card reader and select "Print Release"

5. Select your document & print! **Don't forget to log out!**